



(Association incorporated under Section 21)

ITRISA is registered with the Department of Education as a private higher education institution under the Higher Education Act, 1997 (registration certificate no. 2002/HE08/001) and is fully accredited by the Council on Higher Education

ENROLMENT FORM

CERTIFICATE IN INTERNATIONAL TRADE
ADVANCED CERTIFICATE IN INTERNATIONAL TRADE
 (Exports or Imports)
DIPLOMA IN INTERNATIONAL TRADE MANAGEMENT
 (Exports or Imports)

Please complete form in full and return – by hand, fax or post – to ITRISA’s offices

fax. +27 (0)11 807 5321 ; P O Box 2475, Rivonia 2128, Gauteng, South Africa
 Trade Development House, Eden Gardens, 16 Wessel Road, Rivonia, Sandton, Gauteng
 (Enquiries: tel. +27 (0)11 807 5317 ; e-mail admin@itrisa.co.za)

For which course are you registering (*please tick*)?

<input type="checkbox"/>	1-year Certificate in International Trade
<input type="checkbox"/>	2-year Advanced Certificate in International Trade (Exports)
<input type="checkbox"/>	2-year Advanced Certificate in International Trade (Imports)
<input type="checkbox"/>	3-year Diploma in International Trade Management (Exports)
<input type="checkbox"/>	3-year Diploma in International Trade Management (Imports)

Year of registration		Are you registering for the 1 st or 2 nd study cycle of the year?	
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Where did you hear about the course and/or ITRISA? (Please be as specific as possible.)	
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PERSONAL DETAILS

Dr/Mr/Mrs/Ms		First name		Surname	
By which (first) name do you wish to be called?					
Date of birth		Sex		Marital status	
Home language		Nationality		ID/Passport number	
Race group (<i>we are required to ask this question by the Department of Education</i>)					

KEY CONTACT INFORMATION

Telephone number (landline) at which you can be reached during the day:	()
Your cell phone number	Your e-mail address
Are you a student at North-West University?	If so, what is your student number?

BUSINESS CONTACT DETAILS	
Name of company / place of employment	
Main focus of the business	
Size of the business, i.e. large multinational, SME, etc.	
Your position in the company	
What does your job entail?	
Business postal address (including postal code)	
Business street address (including postal code)	
Business telephone number	()
Business fax number	()
Your company's VAT registration number, if applicable (for invoicing purposes)	

PRIVATE CONTACT DETAILS	
Private postal address (including postal code)	
Private street address (including postal code)	
Home telephone number	()

CONTACT DURING THE STUDY YEAR	
To which postal address (i.e. business or private) do you wish us to address all normal correspondence (marked assignments, progress reports, final results sheets, etc.)?	
If we need to courier documentation to you, which street address should we use (i.e. business or private)?	
To whom should your progress reports be sent? (<i>Specify name, company (if applicable), postal address and e-mail address</i>)	

ACADEMIC RECORD	
What is the highest formal qualification that you have obtained?	
From which institution was the qualification obtained?	
In what year was the qualification obtained?	

SUBJECT CHOICEFor which of the following subjects are you registering? *(please tick)***A. Certificate in International Trade / Year 1 of Advanced Certificate or Diploma courses:**

<input type="checkbox"/>	International Trade Relations
<input type="checkbox"/>	International Cargo Movement
<input type="checkbox"/>	Introduction to International Marketing and Purchasing
<input type="checkbox"/>	International Trade Finance and Payment

B. Year 2 of Advanced Certificate or Diploma courses*:*(*You can register for one or more 2nd year level subject/s if you have completed all 4 subjects at 1st year level)*

<input type="checkbox"/>	International Monetary Relations
<input type="checkbox"/>	International Trade Law
<input type="checkbox"/>	Export Administration (export stream only)
<input type="checkbox"/>	Import Administration (import stream only)
<input type="checkbox"/>	Export Marketing (export stream only)
<input type="checkbox"/>	International Purchasing (import stream only)

C. Year 3 of Diploma courses*:*(*You can register for one or more 3rd year level subject/s if you have completed all 4 subjects at 2nd year level)*

<input type="checkbox"/>	General Principles of International Trade Management
<input type="checkbox"/>	International Financial Management
<input type="checkbox"/>	Export Marketing Management (export stream only)
<input type="checkbox"/>	International Purchasing Management (import stream only)
<input type="checkbox"/>	Export Logistics Management (export stream only)
<input type="checkbox"/>	Import Logistics Management (import stream only)

PAYMENT ARRANGEMENTS**(Remember: 2010 fee is R2 700 per subject)**Your chosen payment method *(please tick)*

<input type="checkbox"/>	Electronic transfer <i>(proof of payment must accompany this enrolment form)</i>
<input type="checkbox"/>	Credit card
<input type="checkbox"/>	Cheque
<input type="checkbox"/>	Direct deposit into ITRISA's bank account? <i>(proof of payment must accompany this enrolment form)</i>
<input type="checkbox"/>	Delivered / posted to ITRISA?
<input type="checkbox"/>	Cash
<input type="checkbox"/>	Direct deposit into ITRISA's bank account? <i>(proof of payment must accompany this enrolment form)</i>
<input type="checkbox"/>	Delivered to ITRISA?

Is your company paying for the course or are you (in your personal capacity)?

Banking details of the International Trade Institute of Southern Africa:

Account holder: International Trade Institute of Southern Africa;

Bank: First National Bank; Account Number: 50371106467; Branch: Rosebank; Branch Code: 253305

(All cheques should be made out to: 'International Trade Institute of Southern Africa')

